

Dear Group Leader,

Thanks again for your interest in using the facilities of the Savannah Baptist Assembly. In light of the ongoing COVID-19 health situation, we have had to enact several restrictions and precautions with the goal of keeping your group and all of our guests as safe as possible.



Please review the following guidelines carefully, sign the final page, and return this signed document to the Assembly to confirm your upcoming reservation. We are staying abreast of changing guidelines from the state and CDC, so please understand that this list may change between now and your scheduled event.

NOTE: The registered group leader (you) is responsible for overseeing and ensuring that each of these guidelines is observed. Due to the dire nature of this viral threat, if you fail to comply with these guidelines you will receive one warning and any further issues may result in your group being asked to leave immediately and the forfeiture of all paid and outstanding fees.

PRE-SCREENING: You are required to pre-screen your group to limit the likelihood of spreading disease. For the sake of everyone involved, the best advice if there is any question about someone's health, fitness, or level of risk during this time is, "if in doubt, sit it out."

Please confirm to Assembly staff upon arrival (and before entering buildings) that each member of your group has been checked to ensure that:

- No one attending with your group has been diagnosed with COVID-19, exhibited symptoms of COVID-19, or had contact with a person who has or is suspected to have COVID-19 within the past 14 days;
- No one attending with your group currently exhibits a temperature greater than 100.4 degrees Fahrenheit, cough, shortness of breath, difficulty breathing, other respiratory symptoms, or at least two of the following symptoms: chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell;
- All overnight campers and workers have received a negative COVID-19 test within twelve days prior to starting camp.

Anyone fitting the following descriptions are currently required to shelter in place, as ordered by the Governor's Office, therefore, are not allowed to participate in activities at the Assembly:

- Those persons who live in a nursing home or long-term care facility, including inpatient hospice, assisted living communities, personal care homes, intermediate care homes, community living arrangements, and community integration homes;
- Those persons who have chronic lung disease;
- Those persons who have moderate to severe asthma;
- Those persons who have severe heart disease;

- Those persons who are immunocompromised;
- Those persons, of any age, with class III or severe obesity;
- Those persons diagnosed with the following underlying medical conditions: diabetes, liver disease, and persons with chronic kidney disease undergoing dialysis.

GENERAL REQUIREMENTS: You are responsible to monitor your group to maintain safety and specifically adhere to the following guidelines:

- **Group Sizes** – General gatherings of more than fifty people are banned by the Governor’s Office unless there is at least six feet between each person. In other words, if your group is larger than fifty people at any time, you are required to maintain at least six feet of social distancing.
- **Camp Sizes** – Camp groups (involving children and/or youth) are limited to no more than 25 people if they’re unable to stay 6 feet apart.
- **Hygiene and Etiquette** – Please teach, reinforce, and monitor (as feasible) handwashing with soap and water for at least 20 seconds and/or the use of approved hand sanitizer. In addition, please encourage guests to cover coughs and sneezes with a tissue, followed by the washing of hands.
- **Face Coverings** – All guests are strongly encouraged to use cloth face coverings as much as possible, and especially when physical distancing is difficult. Exceptions are babies and children under 2 years old, anyone with trouble breathing or who is unconscious, or anyone who is incapacitated or otherwise unable to remove the cover without help.
- **Supplies** – Your group is required to provide your own paper supplies, hand soap, hand sanitizer, and cleaning and disinfection solutions.
- **Cleaning and Disinfection** – Your group is required to clean and disinfect frequently touched surfaces throughout the Assembly facilities throughout your stay. Any shared objects, items, and spaces must be cleaned between uses.
- **Sanitization Tracking** – At check-in, you will be given a daily tracking sheet to verify that daily cleaning and disinfecting practices are maintained during your stay. This document will need to be completed, signed by the group leader, and returned to Assembly staff.
- **Shared objects** – Discourage the sharing of any items that are difficult to clean, sanitize, or disinfect. Keep each group member’s belongings separate from others’. Avoid sharing devices, books, or other objects whenever possible.
- **Layouts & space usage** – All seating should be spaced six feet apart for camp groups (children & youth). Use outdoor spaces as much as possible. When feasible, provide physical cues (tape on floors, chalk on sidewalks, etc.) to help guests visualize proper physical distancing.
- **Designated COVID-19 contact** – Each group should have a designated contact for anyone who begins experiencing symptoms or needs assistance. This person must communicate immediately with Assembly staff when anyone reports possible symptoms.
- **Facility preparedness** – The Assembly reserves the close at any time or close an event early if deemed necessary for public health.

POOL GUIDELINES: In addition to providing your own certified lifeguard, you are responsible to ensure that your group adheres to the following guidelines:

- Pre-screening – Per above guidelines, all guests must be pre-screened prior to entering the pool area. Remember, “if in doubt, sit it out.”
- Physical Distancing – All guests using the pool area (both in and out of the water) are required to maintain at least six feet of physical distance between one another at all times. This includes while swimming, while congregating on the pool deck area, and while using restroom facilities.
- Cleaning and Disinfection – You are required to clean and disinfect surfaces after each use (as much as possible), including handrails, ladders, seats, showers, drinking fountains and restroom surfaces.
- Staggering Use – If distancing may prove challenging, you may consider separating your group into smaller groups and staggering the use of pool facilities.
- Designated COVID-19 contact – Each group should have a designated contact for anyone who begins experiencing symptoms or needs assistance. This person must communicate immediately with Assembly staff when anyone reports possible symptoms.
- Facility preparedness – The Assembly reserves the close at any time or close an event early if deemed necessary for public health.

Beyond the explicit guidelines contained within this document, as group leader you are responsible for familiarizing yourself with current guidance from the Governor’s Office (<https://gov.georgia.gov/>) and the Centers for Disease Control (<https://www.cdc.gov/>) to ensure maximum safety and preparedness.

Please make a copy of this document for your own reference, then complete the information below, sign, and return to the Assembly Director to confirm that you are taking responsibility for your group’s compliance to all items in this document:

Print Name: _____

Sign Name: _____

Best Contact Phone: _____

Email Address: _____